



# Submittal Requirements To Retrofit Windows

## Plan Submittal Requirements

1. Three sets of plans to scale.
2. Floor plan must include:
  - a. Name of each room, i.e. living room, bedroom, kitchen, etc.
  - b. Square footage of each room
  - c. Size and type of existing windows, i.e. sliders, french doors, etc.
  - d. Size and type of proposed windows, i.e. sliders, french doors, etc.
3. Energy efficiency information must be provided for each window. Energy efficiency information examples are:
  - a. U-value
  - b. Low-E
  - c. SHGC