



PUBLIC ART PROPOSAL

Name of Artist(s): _____

Type of Artwork: _____

Title of Artwork: _____

This form is to be used by those seeking to donate artwork to the city for display in a public area. **NOTE:** There is a 30-day notice for public comment before recommendation from the Public Arts Commission, and a 30-day (appeal period) notice for public comment before final approval from City Council.

1. Attach a copy or rendering of the artwork, and a photograph, video, drawing, model, or other representation of the artwork.
2. Attach the proposed location of the artwork, and a photograph, video, drawing, or other representation of the area immediately surrounding where the artwork would be placed.
3. Describe the materials comprising the artwork, dimensions, approximate weight, finish, color, and any special treatments or protective coatings applied to the artwork.

4. Describe the method for mounting or displaying the artwork. Include a description of the materials and appearance of the base, fixtures or other visible physical features displaying the art.



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5. Describe the anticipated life of the artwork in the proposed location. _____

6. Describe how the artwork might change appearance over time. _____

7. Describe the methods and techniques to maintain the artwork. Include a maintenance plan, estimated costs of maintenance, and how maintenance will be funded.

8. Please specify that no rights will be retained by the artist(s) with respect to the artwork.

Artist Initials _____ **Artist Initials** _____ **Artist Initials** _____ **Artist Initials** _____

Or, specify rights that will be retained by the artist(s) with respect to artwork and future removal of the artwork from the designated public area proposed to display the artwork.



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9. Describe any proposed assistance sought from the city, other public agencies or donors in connection with the fabrication, development, installation, and maintenance of the artwork.

10. **Property Owner Consent.** Consent of any property owner who intends to display artwork on private property as part of a public art program and terms under which the display will occur.

Name of Business

Address

Property Owner Signature

Date

11. **Artist/Donor Contract Acknowledgement.** Artist(s) and donor(s) are prepared to execute a contract or other document, which, in the estimation of the City Attorney and City Manager, protects and serves the fiscal and other interests of the city in connection with the acquisition or donation of the artwork proposed for display in a public area.

Artist Signature

Date

Artist Signature

Date

Donor Signature

Date



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Submitted By: _____

Address: _____

Phone: _____

E-mail: _____

Signature: _____

Date: _____

Return Completed Form To:

City of Vista, Recreation & Community Services Department

Attn: Public Arts Staff Liaison

200 Civic Center Drive

Vista, CA 92084

Or Email To

vistapublicart@cityofvista.com

