

**ADDENDUM 1**  
**TO**  
**REQUEST FOR PROPOSALS (RFP)**  
**for**  
**As-Needed Sewer CCTV Services**

**April 9, 2019**

**Notes:** All proposers must acknowledge receipt of Addendum No. 1 in the cover letter of the proposal.

**A. NON-MANDATORY PRE-PROPOSAL MEETING ATTENDANCE SHEET**

Attached is the attendance sheet for the non-mandatory pre-proposal meeting.

**B. QUESTIONS & ANSWERS**

**Q1:** Page 11 says the RFP due date is April 17 at 4pm. The cover and elsewhere says April 18. Which date is correct?

**A1:** Proposals are Due April 18<sup>th</sup> at 4 PM.

**Q2:** On Page 10, item 9, it says "all copies should be signed by an officer if a corporation". What needs to be signed by the officer? The Bid Sheet, and Exhibit D? How about the cover letter (I usually prepare and sign - I'm a manager, but not an officer)? Anything else?

**A2:** The Proposal must be signed by an officer of company authorized to enter the company into a contract. This includes the bid sheet.

**Q3:** We dont have an account on ebidboard. Can we get updates from any other site?

**A3:** The City distributes all bids and RFPs on the ebidboard.

**Q4:** Is work going to be handed out in large batches of work, or individual lines here and there when needed?

**A4:** Task Orders will vary based on need.

**Q5:** For pricing the encroachment permit, that is difficult to price if a permit handles multiple locations, or just one. Can we pull one blanket permit to cover

multiple locations? Or will we be required to get a new permit/s for every batch of new work? What would fees be outside the City (what jurisdiction?)

**A5:** An encroachment permit in the City of Vista will be a “no cost” to the Contractor.

For locations in the County of San Diego visit:

<https://www.sandiegocounty.gov/content/sdc/dpw/pfdlist.html>

For location in the City of San Marcos:

<https://www.san-marcos.net/departments/development-services/land-development/application-documents-design-standards>

The bid item for the encroachment permit will be per task order.

**Q6:** Page 3, Item F. states “Contractor shall obtain a no-fee encroachment permit from the City within the City of Vista’s right-of-way. On the Rate Proposal Sheet Item No. 4 is for Encroachment Permit. Is there a fee for the encroachment permit for City of Vista.

**A6:** There is no fee for the City of Vista encroachment permit. However, the selected contractor will be required to submit a traffic control plan with the encroachment permit. The intent of the bid item is cover all other costs and efforts associated with obtaining an encroachment permit.

**Q7:** According to the Rate Proposal Sheet, there is not an Item for easement/canyon CCTV inspections. Will this contract include easement/canyon CCTV inspections?

**A7:** There maybe easement and canyon inspections. Costs should be included in the costs for bid items No. 1 and No. 2.

**Q8:** Does the City have an approximate footage to be televised per year?

**A8:** The City does not have an approximate footage but currently has approximately \$65,000 in the current fiscal year ending June 30, 2019 available for inspection.

**Q9:** Will the City allocate a minimum footage I.E. 100,000lf or since the RFP calls for “ As needed” will the City issue 300 feet as needed?

**A9:** The City will not allocate a minimum footage.

**Q10:** For single run adverts, will there be an hourly rate ?

**A10:** No.

**Q11:** Is the estimated \$ 300,000.00 over a 2 year or a 3 year time frame?

**A11:** The original contract is \$300,000 for two years. If the City has not expended the \$300,000 over two years, than the City may exercise the third year option without an increase to the contract.

**Q12:** Will the City be cleaning the sewer lines prior to CCTV?

**A12:** No.

**Q13:** If the City does the cleaning, what is the estimated footage the City will clean per week ?

**A13:** The City will not be cleaning ahead of CCTV the work. In general, the City cleans all pipelines less than 15-inches in diameter within 18 months. In general, the City cleans all pipelines greater than 15-inches in diameter within 5 years. The selected contractor will have access to cleaning records if available.

**Q14:** What is the time frame between the City cleaning and start of video inspection?

**A14:** The City will not be cleaning ahead of CCTV the work. In general, the City cleans all pipelines less than 15-inches in diameter within 18 months. In general, the City cleans all pipelines greater than 15-inches in diameter within 5 years. The selected contractor will have access to cleaning records if available.

**Q15:** Page 3 Item F states there is a no fee encroachment permit. Is this correct and the only fee applies to work done in San Marcos and the County of San Diego?

**A15:** See answers to question No. 5 and No. 6

End of Addendum 1

Attachments: Optional Pre-Proposal Meeting Attendance Sheet

