

CITY OF VISTA
Annual Action Plan
Fiscal Year 2018-2019



City Manager Department
Housing Division
City of Vista
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Prepared by: City of Vista utilizing IDIS

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

City Overview

Located seven miles inland from the Pacific Ocean, Vista is a thriving community in northern San Diego County and is the commercial heart of the fast growing Highway 78 Corridor. The Charter Law city was incorporated in 1963 and is approximately 19 square miles with a population of 101,797 (CA Department of Finance, 2017).

The City's centralized location, with respect to major transportation corridors, employment centers, visitor destinations, and renowned climate, makes this area an attractive location for residential and retail development. The Vista Business Park, located in the southeast area of the City, is home to more than 800 global, national, and local companies, and provides over 23,000 jobs. Visitors to the City find many cultural, recreational, and shopping opportunities including the Vista Village complex and the Historic Downtown. Residents and visitors alike enjoy a wide range of year-round outdoor activities, including the City's Moonlight Amphitheatre and the Wave Waterpark.

CDBG Overview

In 1991, the City of Vista became an entitlement city, in which the City receives an annual entitlement of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). CDBG funding must be allocated to activities that benefit low-income persons and/or low-income neighborhoods. Low-income neighborhoods are identified as having a high concentration (51% or more) of low-to-moderate-income individuals and/or families. Every five years, the City prepares and adopts a five year consolidated plan, which identifies strategies for addressing the City's overall housing and community development goals. This is the fourth year (2018) of the current Consolidated Plan, which is in effect from 2015 through 2019. The Annual Action Plan sets forth the 2018 projects and activities and identifies the expected resources that will further the goals identified in the Consolidated Plan. It is anticipated that the City will receive grants from HUD of approximately \$770,000.

The City does not receive other federal funding sources such as The Housing Opportunities for Persons With AIDS (HOPWA) or Emergency Shelter Grant (ESG). Beginning in FY 2014/15, based on new federal criteria, the City was determined to be ineligible to receive direct funding from the HOME program; therefore, the City participates in the San Diego HOME Consortium. The Consortium consists of the cities of Carlsbad, Encinitas, La Mesa, San Marcos, Santee, Vista,

and the County of San Diego. Jointly, the San Diego HOME Consortium is eligible to receive HOME funds as a single participating jurisdiction and the County of San Diego serves as the lead agent for the Consortium.

City Demographics

The American Community Survey (ACS) estimates 17% of Vista residents live in poverty; a majority of those living in poverty (22%) are under the age of 18. The community's demographic profile is comprised of 49% Hispanic, 41% white, 3% African American, 5% Asian and 2% multi-racial. Forty percent of the population reported speaking a language other than English at home. The median household income is \$54,203 and the average household size is 3.16. The median value of owner occupied housing units is \$392,700 with a 48% owner occupied housing rate. The median gross rent is \$1,331.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2015-2019 Five-Year Consolidated Plan identifies the City's objectives and specific needs along with the actions that address how the City will respond over the life of the five year consolidated plan.

The Consolidated Plan has three Objectives:

Provide Decent Housing

- Expand affordable rental housing opportunities, particularly for low-income persons.
- Assist low-income homeowners to make health and safety improvements to their home.
- Support Emergency Shelter.

Provide a Suitable Living Environment

- Provide Public Services that includes: support services for seniors, health services (including mental health), crime & delinquency prevention programs, and emergency assistance.
- Implement neighborhood beautification activities.
- Improve public facilities and infrastructure.
- Improve recreational opportunities for youth.

Expand economic opportunity

- Enhance employment opportunities for low- to moderate-income persons.

- Stimulate business investment and job development

Information detailing the City's 2018 Annual goals and objectives is illustrated under section AP-20 Annual Goals and Objectives and AP-35 Projects.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City has successfully implemented housing, community development, and economic development activities, reaching thousands of low-income individuals. Vista and its' partners have made significant impacts on the low-income neighborhoods and will continue to do so.

The City conducts business on a fiscal cycle from July 1 through June 30. Data results for the FY 2017-2018 are not yet available; however, they will be included in the upcoming Consolidated Annual Performance Evaluation Report. The following accomplishments were reached during the 2016-2017 Annual Action Plan period:

- Provided emergency shelter to 220 Vista residents
- Assisted 202 Vista youth by providing them with skills to deter and prevent crime and delinquency
- Provided support services to 627 Vista seniors
- Provided health services to 3,693 Vista residents
- Assisted 362 Vista residents with emergency assistance by providing food, shelter, clothes, and school supplies
- Connected with 125 homeless Vista residents to conduct comprehensive assessments, link them to housing navigation and other supports region wide
- Provided Fair Housing services to 179 Vista residents
- Continued to make Section 108 Loan Repayments. The final payment will be in FY 2017/18.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

- Healthcare services
- Mental health services to include self-esteem programs for youth
- Access to affordable nutrient-rich food
- Access to physical fitness/Health and Wellness activities
- Transportation services
- Provide transportation to individuals who cannot easily access public transportation
- Provide safe after-dark transportation
- Day camps for youth

- Senior services
- Youth services
- Street improvements including lighting and sidewalks
- Health facilities
- Community gardens

Additional recommendations and comments included the need to communicate the availability of services to the community, ensuring applicants understand the needs of the community, make certain that grantees are collaborating with other organizations, and broadly publish and advertise the Request For Proposal to attract needed services.

Prior to concluding the meeting, participants were asked to complete the Community Survey. Participants were also informed that the survey was available on the City website until November 22 and were encouraged to invite others to complete the survey as well. Survey results are detailed below.

Community Survey

A community survey was developed to solicit input on Public Service and Public Improvement priorities. The services included were eligible activities designed by the U.S. Department of Housing and Urban Development. Specific activities were listed under each category, which responders were asked to rank as "high", "medium", "low" or "no such need".

A total of 56 surveys were received. Forty-six of responders were Vista residents; the other ten included Vista business owners, Professional service provider, Service agency providers, and other.

The overall top priorities are calculated by combing the "high" and "medium" priority responses. The overall top priorities from the survey are listed below:

- Crime Awareness/Prevention
- Youth Services
- Handicapped Services
- Battered and Abused Spouses Services
- Abused and Neglected Children Services
- Mental Health Services
- Public Improvements
- Abused and Neglected Children Facilities
- Homeless Facilities
- Sidewalks
- Street Improvements
- Child Care Centers

2-1-1 San Diego Client Data – City of Vista

2-1-1 San Diego is a resource and information hub that connects people with community, health and disaster services through a free, 24/7 stigma-free confidential phone service and searchable online database. 2-1-1 serves the entire population of the County. 2-1-1 San Diego also collects information regarding client needs, referrals provided, and demographics. In FY 2016/17, a total 4,963 Vista residents contacted 2-1-1 San Diego for assistance. The top requested needs were access to housing and/or shelter, assistance with paying utilities, help with public assistance programs, and where to access food.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

As previously mentioned, public comments were noted at the City's community outreach meeting.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments or views were not accepted.

7. Summary

The City of Vista's Annual Action Plan sets forth the housing and community development strategies and objectives for 2018-2019. The Plan satisfies the statutory requirements for Vista's one HUD-formula program, Community Development Block Grant (CDBG). It also includes information related to Vista's participation in the San Diego County consortium for federal HOME Investment Partnership funds, as well as information on other funding sources that further the City's housing and community development priorities.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|--------------------|-------------|--------------------------|
| CDBG Administrator | VISTA | Housing Division |

Table 1 – Responsible Agencies

Narrative

The City’s Housing Division, which resides in the City Manager Department, is responsible for preparing the City’s CDBG Annual Action Plan, administering the CDBG funds and ensuring compliance with Federal regulations. The implementation of the programs are done in conjunction with outside contractors and other City Departments such as; the Community Development, Public Works, and Recreation & Community Services. The Housing Division staff includes a Housing Programs Manager, a Program Assistant, and an Office Specialist. Below is a list of each of the staff’s responsibilities:

Housing Programs Manager Responsibilities:

- Affordable housing
- Department oversight
- Facility improvement projects
- Public services
- Reporting
- Monitors CDBG funded activities
- Drafts contracts

Program Assistant Responsibilities:

- Processes reimbursements
- Payment requests

Office Specialist Responsibilities:

- General office support

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Vista has a long history of communicating and collaborating with other governmental and non-governmental agencies to address housing, health, and other related issues. In constructing the Five Year Consolidated Plan, the City reached out to various organizations to uncover the specific needs of the community. Table 2 illustrates the organizations that participated in the Consolidated Plan process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City participates in the HOME Consortium, Alliance for Regional Solutions (North County San Diego), and Mortgage Credit Certificate programs. The City's Section 8 program is administered by The County of San Diego as well as many other jurisdictions in the county. The City recently worked with two developers, Affirmed Housing and Community HousingWorks, to develop two affordable housing complexes. In April 2016, the City released a Request for Qualification inviting several developers to develop another affordable housing complex. Staff works closely with the County of San Diego Health and Human Services Administration as well as not-for profit health and mental health providers, including Vista Community Clinic and Palomar Family Counseling. Other non-governmental agencies the City works closely with include, but are not limited to: Operation HOPE, North County Solutions for Change, North County Lifeline, Interfaith Community Services, Boys & Girls Club of Vista, TERI Inc., Alpha Project, and The Angel's Depot. The City encourages agencies to work together to leverage resources and prevent duplication of services for the betterment of the community and the people being served.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Alliance for Regional Solutions coordinates with the Regional Task Force on the Homeless and the other members of the Regional Continuum of Care Council to ensure that the "Point-in-Time" count is completed and that a plan is in place and implemented to address the needs of homeless persons and persons at risk of homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Vista does not administer ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

The City hosted a community meeting and administered a community survey. Flyers were posted on the City’s social media platforms, sent to community-based organizations, service clubs, City staff, and other interested parties. The results from the survey and information gathered at the public meeting were discussed at a City Council meeting in December 2017. A total of 21 people attended the community meeting and 56 responses were received from the survey.

Identify any Agency Types not consulted and provide rationale for not consulting

No agency type was purposely excluded from providing input on the Consolidated Plan, although not all chose to participate.

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|---|---------------------------------|--|
| Continuum of Care | Alliance for Regional Solutions | Both plans identify activities to help end homelessness. |
| 2013-2021 Housing Element | City of Vista | Both plans include a description and analysis of housing issues and provide recommendations for improving housing conditions. |
| 2016/18 City Council Goals | City of Vista | Both plans identify goals and priorities to improve the City. |
| Analysis of Impediments to Fair Housing 2015-2019 | City of San Diego | Aligns with the strategic plan goal of affirmatively furthering fair housing choice; the Analysis details any impediments to housing within the San Diego County region. |
| City of Vista General Plan 2030 | City of Vista | The General Plan addresses a wide range of issues that effect the development of the City. When considering funding considerations, staff ensures that the CDBG funding priorities align with the overall goals of the General Plan. |

Table 2 - Other local / regional / federal planning efforts

Narrative

The City has been, and will continue to, work with the other CDBG entitlement jurisdictions in the County of San Diego to address impediments to fair housing and the implementation of fair housing services. In addition, the City attends quarterly meetings with other CDBG entitlement jurisdictions in the County to learn best practices and stay abreast of various strategies used to best maximize funding.

AP-12 Participation - 91.401, 91.105, 91.200(c)

- 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Public Meetings

As previously mentioned, a community outreach meeting was conducted on November 16, 2017 and a survey was made available to the public from November 8 to November 22, to solicit input from the community on CDBG funding priorities. On December 12, 2017, the City Council held a Public Meeting to discuss the input received from the community and provide funding priorities for FY 2018-2019. Based on that input, City staff released a CDBG Public Service Request for Proposals and collaborated with various City departments to identify locations for sidewalk improvements.

The City also held two Public Meetings for the FY 2018-2019 Annual Action Plan. A Public Notice was posted on March 3, 2018, in the San Diego Union Tribune to announce the availability of the Annual Action Plan for review, opening a 30-day Public Comment Period, and announcing a Public Hearing scheduled for March 13. The Public Hearing is an opportunity for citizens to provide input and feedback regarding the Plan for City Council's consideration. A second Public Notice was posted in the San Diego Union Tribune on April 13, 2018, to announce that the City Council would be considering the 2018 Annual Action Plan at the April 24, 2018, City Council meeting and inviting the public to participate.

Citizen comments are considered and when appropriate changes and/or modifications may be made to proposed program activities.

CDBG Citizens Advisory Committee

City of Vista's CDBG Citizens Advisory Committee (Committee) made up of community residents appointed by the City Council met on two occasions to finalize a Request for Proposals, interview candidates, and make funding recommendations. Based on the recommendations from the Committee, Sub-recipients for Public Services have been selected and are included in the Plan

Citizen Participation Outreach

| Sort Order | Mode of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons |
|------------|-------------------|----------------------------------|---|--|
| 1 | Public Meeting | Twenty-one people attended | Noted in AP-05: Summary of Citizen Participation Process and consultation process | No public comments were not accepted |
| 2 | Internet Outreach | Fifty-six surveys were completed | Noted in AP-05: Summary of Citizen Participation Process and consultation process | No public comments were not accepted |
| 3 | Public Meeting | One person attended | Stated that she would like to use funding for sidewalk improvements, lighted crosswalks, community gardens, mental health, and food security. | No public comments were not accepted |
| 4 | Public Hearing | To be determined | To be determined | To be determined |
| 5 | Public Meeting | To be determined | To be determined | To be determined |

Table 3 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

A variety of funding sources will be used to implement the activities of the Five-Year Consolidated plan and corresponding Annual Action Plans.

Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|-----------------|--|----------------------------------|--------------------|---------------------------|-----------|---|---|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources : \$ | Total: \$ | | |
| CDBG | Federal | <ul style="list-style-type: none"> • Program Administration • Fair Housing Services & Testing • Facility Improvements • Public Service Programs • Complete Facility Improvements at the Senior Center • Renovate Bub Williamson Park | 770,000 | 0 | 714,539 | 770,000 | TBD | Facility Improvements will include ADA curb restoration projects. |

Table 4 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds will leverage private, local, state, and other federal funds to allow for the provision of public service activities. CDBG does not require a match.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Vista's Housing Authority has various properties within the City available for affordable housing development.

Discussion

A variety of funding sources will be used to implement the activities identified in this including: CDBG, Housing Set-Aside (Housing Authority Fund), City General Fund, and a variety of other private, state, and federal grants. The Housing Authority and City-owned properties will be used for affordable housing and public facilities, respectively.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|---|------------|----------|--|-----------------|-------------------------------|-----------------|--|
| 1 | Emergency Winter Shelter | 2015 | 2019 | Homeless | City-wide | Decent and Affordable Housing | CDBG: \$20,000 | Homeless Person Overnight Shelter: 250 Persons Assisted |
| 2 | Support Services to Seniors | 2015 | 2019 | Non-Homeless Special Needs | City-wide | Public Services | CDBG: \$22,000 | Public service activities other than Low/Moderate Income Housing Benefit: 340 Persons Assisted |
| 3 | Crime and Delinquency Prevention | 2015 | 2019 | Non-Homeless Special Needs | City-wide | Public Services | CDBG: \$10,000 | Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted |
| 4 | Health Services (including Mental Health) | 2015 | 2019 | Non-Homeless Special Needs | City-wide | Public Services | CDBG: \$26,000 | Public service activities other than Low/Moderate Income Housing Benefit: 727 Persons Assisted |
| 5 | Emergency Assistance | 2015 | 2019 | Homeless Non-Homeless Special Needs | City-wide | Public Services | CDBG: \$37,500 | Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted Homelessness Prevention: 600 Persons Assisted |
| 6 | Fair Housing Services and Testing | 2015 | 2019 | Fair Housing | City-wide | Decent and Affordable Housing | CDBG: \$40,000 | Other: 50 Other |
| 7 | Public Facility/Infrastructure improvements | 2015 | 2019 | Non-Housing Community Development | City-wide | Community Improvements | CDBG: \$500,500 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted |

Table 5 – Goals Summary

Goal Descriptions

| | | |
|---|-------------------------|---|
| 1 | Goal Name | Emergency Winter Shelter |
| | Goal Description | A minimum of 250 homeless individuals (including families and single women) will receive overnight shelter at Operation HOPE. |
| 2 | Goal Name | Support Services to Seniors |
| | Goal Description | A minimum of 340 seniors will receive meals and /or transportation services. |
| 3 | Goal Name | Crime and Delinquency Prevention |
| | Goal Description | A minimum of 200 low- income youth will participate in crime and delinquency prevention services through the Boys & Girls Club SMART Moves (Skills Mastery and Resistance Training) Program. The programs provides gang prevention, conflict resolution, and mentoring programs for at-risk, low-income youth. |
| 4 | Goal Name | Health Services (including Mental Health) |
| | Goal Description | A minimum of 727 low and moderate income individuals will receive health services: <ul style="list-style-type: none"> • The Vista Community Clinic Wellness Center will serve 625 individuals • Palomar Family Counseling Services will serve 102 youth |
| 5 | Goal Name | Emergency Assistance |
| | Goal Description | A minimum of 620 low income individuals will receive emergency assistance: <ul style="list-style-type: none"> • North County Lifeline Project Outreach will assist 500 families • Alpha Project will assist 100 homeless individuals • Mama’s Kitchen will home deliver meals to 20 individuals suffering from either Cancer or HIV/AIDS |
| 6 | Goal Name | Fair Housing Services and Testing |
| | Goal Description | A minimum of 50 individuals will receive Fair Housing services and five paired tests for Fair Housing will be completed |
| 7 | Goal Name | Public Facility/Infrastructure improvements |
| | Goal Description | Funding will be allocated towards sidewalk improvements, which include ADA curb cuts. The improvements will enhance safety, walkability, and the aesthetics of our community. |

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City anticipates receiving \$770,000 in CDBG funding for the FY 2018-19. It is important to note that all budgets will be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts approved by HUD at a later date.

| # | Project Name | CDBG Funding Amount |
|---|---------------------------------|---------------------|
| 1 | Program Administration | \$114,000 |
| 2 | Fair Housing Services & Testing | \$40,000 |
| 3 | Public Service Programs | \$115,500 |
| 4 | Sidewalk Improvements | \$500,500 |

Table 6 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

In December 2013, the Vista City Council established CDBG objectives 1) provide emergency shelter; 2) establish programs that reduce crime and delinquency prevention programs; 3) support services for seniors; 4) provide health services (including mental health); and 5) provide emergency assistance. CDBG funding allocation priorities are pegged to our local objectives. Limited resources is our biggest obstacle in meeting the needs of the underserved. The City has and will continue to work with other governmental organizations, nonprofits, businesses, and other entities to coordinate the provision of services in Vista.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Vista will not be allocating funding on a geographic basis.

Geographic Distribution

| Target Area | Percentage of Funds |
|-------------|---------------------|
| City-wide | 100 |

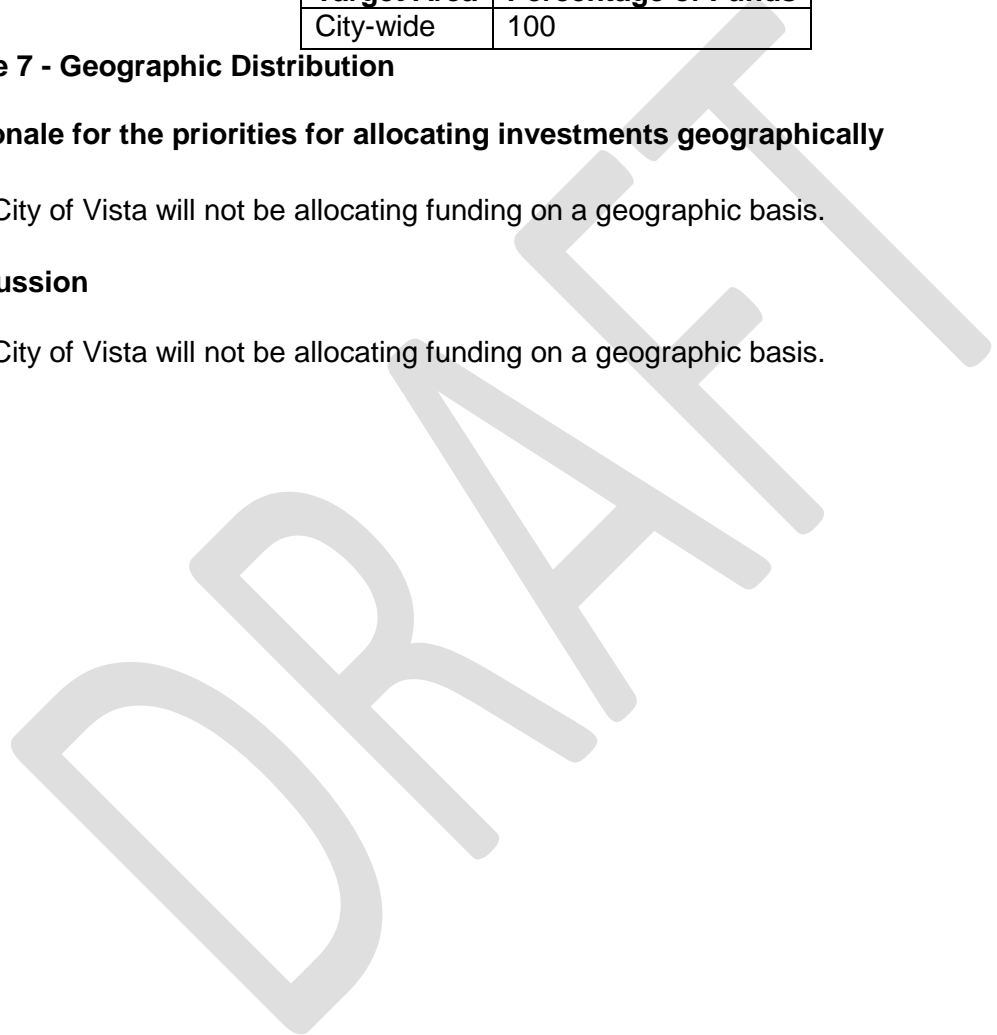
Table 7 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Vista will not be allocating funding on a geographic basis.

Discussion

The City of Vista will not be allocating funding on a geographic basis.



AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Land use controls, site improvement requirements, building codes, fees, and other local programs to improve the overall quality of housing may serve as a constraint to housing development. These issues were explored in the development of the City's 2013-2021 Housing Element.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The 2013-2021 Housing Element addresses barriers to affordable housing related to City policies.

Discussion

The City has addressed the few items identified as possible barriers to affordable housing in the 2013-2021 Housing Element. It is believed that there are currently no public policies that are barriers to affordable housing.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

In addition to addressing affordable housing and homelessness, the City will support community development activities to better address the vast needs of the community.

Actions planned to address obstacles to meeting underserved needs

Limited resources is often the biggest obstacle in meeting the needs of the underserved; therefore, ensuring collaboration and leveraging of funds is vital. The City has and will continue to work with other governmental organizations, nonprofits, businesses, and other entities to coordinate the provision of services in Vista.

Actions planned to foster and maintain affordable housing

The City will continue to work with affordable housing developers to expand housing options for low-income individuals. The Housing Authority recently negotiated a Disposition and Development with Wakeland Housing to develop 81-units of Senior Affordable Housing. The Housing Authority anticipates that construction on the project will begin in early 2018. The Housing Authority is also in negotiations to with Community HousingWorks to construct workforce housing.

Actions planned to reduce lead-based paint hazards

The County of San Diego has a lead-based paint program that provides services throughout the county. The City maintains informational brochures that are available to individuals on an as-needed basis. In addition, the City will continue to implement the following actions for owner-occupied home rehabilitation and the County will do so in their Mortgage Assistance program:

- Written Disclosure of Information on lead-based paint.
- Seller Disclosure regarding presence of lead-based paint.
- Pamphlet “Protect Your Family from Lead in Your Home” given to purchaser.
- Pre-1978 Properties – have received a FHA Appraisal with a comprehensive valuation package certifying the acceptable condition of the property.
- If lead-based paint identified through visual assessment, then require lead hazard reduction and clearance as required by 24 CFR Part 35 Subpart K.

Actions planned to reduce the number of poverty-level families

Economic development activities are aimed at reducing the number of poverty-level families in the City through increased skills and opportunities. Employment services help ensure that individuals are prepared for the workforce and the initial process of applying and interviewing for a job. Business investment and development will help increase the availability of jobs within the

city. Public services may also assist by providing services that help alleviate hardships or other obstacles.

Actions planned to develop institutional structure

The City has established institutional structure for the implementation of the Consolidated Plan and corresponding Annual Action Plans – with the City serving as the lead and the liaison to other governmental and non-governmental agencies. Open communication has been established and will be maintained throughout the implementation plan.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to serve as a liaison between public and private housing and social service agencies. In addition, those addressing homelessness participate in the Alliance for Regional Solutions. Through this group, a system is being utilized to register, triage, track, and place homeless individuals and families.

Discussion

The City and our many program partners will continue to work together to address the many needs in the community. Through collaboration, the leveraging of resources, and improved tracking of needs we can better meet the needs of the community.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City has recently made the final repayment towards the Section 108 loan and does not anticipate acquiring a new loan. Additionally, the City does not use CDBG funds towards urban renewal or float funded activities nor does the City receive program income. Furthermore, no grant funds have been returned to the line of credit because of ineligible activities, excessive draws or ineligible expenditures.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. *The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed* – The City does not receive program income.
2. *The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan* – The City has repaid the section 108 loan and does not anticipate obtaining a new loan.
3. *The amount of surplus funds from urban renewal settlements* – Not applicable
4. *The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan* – Not applicable
5. *The amount of income from float-funded activities* – Not applicable

Total Program Income:

As previously stated, the City does not receive program income.

Other CDBG Requirements

1. The amount of urgent need activities 0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

Annual Action Plan
2018

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