



PUBLIC ART PROPOSAL FORM

Name of Artist: _____

Type of Artwork: _____

Title of Artwork: _____

The Public Art Proposal Form shall be used by a member of the public seeking to donate artwork to the City for display in a public area.

1. Attach a copy of the artwork in form of a photograph, videotape, slide, drawing, model, or other representation of the artwork. **Attachments** Yes:_____ No:_____

2. Attach photographs, videotapes, slides, drawings, models, or other representations of the areas adjacent to the proposed location where the artwork will be placed.
Attachments Yes:_____ No:_____

3. A description of the materials comprising the artwork, its approximate dimensions, approximate weight, finish, color, and any special treatments, coatings, or protective coatings applied to the artwork.

4. A description of the method for mounting or displaying the artwork, with a description of the materials and appearance of the base, fixtures, or other physical features used to display the artwork, if visible.

5. The anticipated life of the artwork in the proposed location.



PUBLIC ART PROPOSAL FORM (cont.)

6. A description of how the artwork might change appearance over time.

7. The methods and techniques to maintain the artwork, including a plan for maintenance, the estimated cost of maintenance, and how the maintenance will be financed.

8. Please specify that no rights will be retained by the artist with respect to the artwork.

Artist's Initials _____

Or, specify rights that will be retained by the artist with respect to the artwork and any future removal of the artwork from the designated public area to be used for display of the artwork.

9. A description of any proposed assistance sought from the City or other public agencies for donors in connection with the fabrication, development, installation, or maintenance of the artwork.



PUBLIC ART PROPOSAL FORM (cont.)

10. **Property Owner Consent.** Consent of any property owner who intends to display artwork on private property as part of a public art program, with a description of the proposed terms under which the display will occur.

Name of Business

Address

Property Owner Signature

Date

11. **Artist/Donor Contract Acknowledgement.** Artist(s) and donor(s) are prepared to execute a contract or other document which, in the estimation of the City Attorney and City Manager, protects and serves the fiscal and other interest of the City in connection with the acquisition or donation of the artwork proposed for display in a public area.

Artist Signature

Date

Donor Signature

Date

Submitted by: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Signature: _____ *Date:* _____