



City of Vista

BUSINESS LICENSE APPLICATION

600 Eucalyptus Ave., Vista, CA 92084
Attn: Business License Department
Phone (760) 639-6174 Fax (760) 639-6171

Business Name, Business Location, Bus. Phone, Mailing Address, Description of Business, State License No., Start Date, Resale No., Federal ID No., State ID No. OFFICIAL USE ONLY: NEW APPLICATION, CHANGE OF ADDRESS, HOME OCCUPATION, CHANGE OF OWNER, BUSINESS NAME CHANGE. Ownership: Sole Proprietor, Partnership, Non-profit, Corporation, Ltd. Liability Corp. Business Type: Retail, Contractor, Wholesale, Service/Prof., Other.

Does this business include: Tobacco Products, Alcoholic Beverages, Massage Services. Are you buying, selling, trading, taking in pawn, or accepting items for sale on consignment?

Enter below names of Owners, Partners, or Corporate Officers - Use additional sheets as necessary

Owner Name, Title, Phone, Home Address, Driver's License No., Social Security No., E-Mail. (Two entries)

In case of emergency, please contact:

Name, Title, Phone, Address, Cell Phone

COMPLETE THE FOLLOWING: No. of Employees, Vehicles, Tenants of Vista Bus. Park. ENTER ESTIMATED GROSS RECEIPTS: One Year Estimated Gross Receipts. Business License Tax Due, Penalties, License Fees, Downtown BID Fee, Home Occupation Permit. TOTAL AMOUNT DUE

Out of Town Contractors: Job Location, Who is the General Contractor?, Job Dates, Will you have Subcontractors?

I declare, under penalty of perjury, that the above application is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State and City laws and regulations.

Date: Signature of Owner or Representative: Title

RETURN ENTIRE APPLICATION FORM TO ABOVE ADDRESS AND MAKE CHECK PAYABLE TO THE CITY OF VISTA

License Reviewed & Approved By: To DSC, Copy to Fire, Released, Commercial, Industrial, Residential, Use Approved, Zoning, APN#, Planning Staff, Date. OFFICIAL USE ONLY: Rate Type, Fee Paid, Prior License #, Packet, Final/Pmt input by.

BUSINESS LICENSE RETAIL TAX CALCULATION

- Step 1 Enter your gross receipts here for the license year (July 1 to June 30); use number from the front of this form (Estimated Gross Receipts box). See information below on what constitutes gross receipts. \$ _____
- Step 2 Using the table below, mark the line where your gross receipts fall. You will use this line for all further calculations.
- Step 3 Enter the amount found in Column A of the line you marked - \$ _____
- Step 4 Subtract amount in step 3 from amount in step 1 = \$ _____
- Step 5 Enter the amount found in Column B of the line you marked x \$ _____
- Step 6 Multiply amount in step 4 by amount in step 5 = \$ _____
- Step 7 Enter the amount found in Column C of the line you marked + \$ _____
- Step 8 Add amount in step 6 and amount in step 7 – = \$ _____
THIS IS YOUR BUSINESS LICENSE TAX
 (Transfer this amount to the front of this form– License Tax Due box).

If you have questions about the business license tax calculation,
 please call the Business License Office at 760-639-6174 for assistance.

Gross Receipts:

Gross receipts are the total amount received by your company for the business in Vista before deducting any expenses or payments you make. Please request the legal definition of gross receipts if you are not clear on what should be reported. Failure to report the correct gross receipts for the business is a violation of the City Municipal Code.

Special gross receipts definitions apply to contractors working inside the City, research & development businesses and businesses which have only a portion of the business located in the City limits. Please contact 760-639-6174 if your business falls into one of these categories, so we can assist you in computing the gross receipts.

Downtown Business Improvement District (BID Fee Calculation)

This fee is only charged to businesses located in the downtown area. If your business is located downtown or if you are not sure if this applies, call the business license office 760-639-6174 for the amount due. If your business is not located downtown, the BID amount is zero. Transfer this amount to the front of form (Downtown BID fee box).

Sales or Use Tax Information

NOTE: Sales or use tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization office. For general information, please call the Board of Equalization at 1-800-400-7115.

<u>GROSS RECEIPTS TABLE</u> Retail, Service, Professional Businesses	Subtract (this is column A)	Multiply by (this is column B)	Base Fee (this is column C)
\$ - to \$ 15,000			\$ 15
\$ 15,001 to \$ 20,000	\$ 15,000	0.0010	\$ 15
\$ 20,001 to \$ 30,000	\$ 20,000	0.0009	\$ 20
\$ 30,001 to \$ 60,000	\$ 30,000	0.0008	\$ 29
\$ 60,001 to \$ 200,000	\$ 60,000	0.0007	\$ 53
\$ 200,001 to \$ 300,000	\$ 200,000	0.0006	\$ 151
\$ 300,001 to \$ 600,000	\$ 300,000	0.0005	\$ 211
\$ 600,001 to \$ 1,500,000	\$ 600,000	0.0004	\$ 361
\$ 1,500,501 to \$ 2,000,000	\$ 1,500,000	0.0003	\$ 721
Over \$ 2,000,000	\$ 2,000,000	0.0002	\$ 871