

REGULAR MEETINGS:

Second & fourth Tuesdays at 5:30 p.m. in the City Council Chambers. At regular meetings, routine matters are acted upon, discussions and public hearings are held, and action is taken.

WORKSHOP MEETINGS:

First Tuesday of each month at 2:00 p.m. Workshop meetings are study sessions where the City Council receives information and clarifies matters prior to taking formal action at a subsequent regular meeting. Occasionally, action items are scheduled on Workshop Agendas when action is required to meet immediate deadlines.

SPECIAL & ADJOURNED MEETINGS:

In addition to the two regular meetings and the Workshop meeting each month, the City Council may hold adjourned meetings and special meetings. Joint meetings with other boards and joint dinner meetings with commissions and committees are also scheduled throughout the year.

BUENA SANITATION DISTRICT BOARD MEETINGS:

At the same time and in the same location as the regular and Workshop meetings of the City Council.

COMMUNITY DEVELOPMENT COMMISSION MEETINGS:

At the same time and in the same location as the regular and Workshop meetings of the City Council.

INDUSTRIAL DEVELOPMENT AUTHORITY & JOINT POWERS FINANCING AUTHORITY MEETINGS:

As needed, at the same time and in the same location as the regular City Council meetings.

CITY STAFF

Rita Geldert, City Manager
Patrick Johnson, Assistant City Manager
Darold Pieper, City Attorney
Marci Kilian, City Clerk
Bill Fortmueller, Asst. Director of Recreation and Community Services
John Conley, Director of Community Development
Gary Fisher, Fire Chief
Mauro Garcia, Director of Public Services
Tom Gardner, Director of Finance
Kevin Ham, Director of Economic Development
Larry Pierce, Director of Engineering
Robin Putnam, Community Projects Director
Bill Rawlings, Director of Redevelopment and Housing

ADMINISTRATIVE OFFICES CITY COUNCIL CHAMBERS

600 Eucalyptus Avenue
Vista, California 92084-6240

TELEPHONE NUMBERS:

(760) 639-6130 City Council
(760) 639-6131 City Manager
(760) 639-6125 City Clerk
(760) 726-1340 General Information

INTERNET WEBSITE:

www.cityofvista.com



Welcome to Your City Council Meeting

A Citizen's Guide to the City Council Meeting Process



**Your presence and
involvement contribute
to good City Government**

Mayor:
Morris Vance

Council Members:
Judy Ritter, Mayor Pro Tempore
Steve Gronke
Bob Campbell
Frank Lopez, Jr.

City of Vista
City Clerk's Office
600 Eucalyptus Avenue
Vista, CA 92084-6240
(760) 639-6125

www.cityofvista.com

VISTA CITY GOVERNMENT:

The City of Vista was incorporated in 1963 and is a chartered municipal corporation with a Council / Manager form of government. This form of government provides for the City Council to set policy and give direction on all matters concerning the City. The City Manager is the Chief Executive responsible for carrying out City Council policy and overseeing the day-to-day operations of the City.

The City Council consists of four Council Members and the Mayor. They are elected at-large (citywide) for a four-year term of office. General Municipal elections are held in November of even-numbered years. There are two City Council seats open every two years. The Mayor's seat is open every four years. The Mayor Pro Tempore is appointed by the City Council to serve a one-year term.

Council/Mayoral elections are non-partisan and members are elected as representatives for all of the citizens.

CITIZEN PARTICIPATION:

It is the intention of your City Council to be receptive to your concerns about your community. The opinions of the citizens of Vista are an important factor in helping the City Council form policy and direction. Your participation in the meeting will assure a responsible and efficient local government.

All meetings are open to the public with the exception of discussions which pertain to property acquisition, legal, or personnel issues. State law allows these to be handled privately in closed session. No other issues may be discussed in closed session.

ADDRESSING THE CITY COUNCIL:

Anyone wishing to address an item on the agenda should complete a speaker slip, indicating the agenda item, and submit the speaker slip to the City Clerk before the item is to be heard.

An "Oral Communication" speaker slip must be filled out and submitted to the City Clerk in order to speak to the City Council on a matter not on the agenda at the beginning of the meeting.

SUBMITTING DOCUMENTS/EXHIBITS:

Any supporting material you wish to present should be given to the City Clerk before addressing the City Council. Any material submitted will become part of the public record and will not be returned. Multimedia presentations must be pre-screened by staff prior to showing at a public meeting.

ORAL COMMUNICATIONS:

This section of the meeting is set aside to give the public an opportunity to speak on any City-related item which does not appear on the agenda. State law prohibits the City Council from taking action on items not listed on the agenda. Your concerns will be referred to staff and, if appropriate, staff will prepare a report for a future Council agenda or send a letter in response to the issue of concern.

When addressing the City Council, please step to the lectern and clearly state your name for the record. There is a time limit of three minutes. Please limit your comments to points not made by previous speakers. No visual materials may be televised during the Oral Communications portion of the agenda.

CONSENT CALENDAR:

These items will receive no separate discussion unless removed from the Consent Calendar by the public, staff or a Council Member. The Consent Calendar is a grouping of routine matters to be acted on in one motion. If you wish to discuss any item listed under the Consent Calendar, you may complete a speaker slip and submit it to the City Clerk before the Consent Calendar is approved. Items that are removed will be discussed in the numeric order they appear on the agenda.

PUBLIC HEARINGS:

A Public Hearing is an open consideration within the regular City Council meeting for which special notice has been given through legal advertising and, if appropriate, mailed to property owners.

OBTAINING INFORMATION:

The agenda is prepared and distributed the week prior to the meeting date. Copies of agendas and related staff reports are available at the City Clerk's Office in City Hall and on the City's website www.cityofvista.com. To receive upcoming agendas via email, send your request to mkilian@cityofvista.com. Minutes are also available on the website, following approval at a subsequent City Council meeting.

COMMITTEES & COMMISSIONS:

The City Council has established a number of Committees and Commissions to gather input, review, and make recommendations to the City Council on issues of special concern. The meetings are held on a regular basis and open to the public. The agendas are posted in front of City Hall as well as on our website. If you are interested in applying to serve your community as a committee member or commissioner, please contact the City Clerk's Office for more information.